
IF YOU BELIEVE THAT THE PENALTY SHOULD NOT BE PAID AND WISH TO CHALLENGE THIS PCN

- Write to the Parking Services, 2nd Floor, Pavilion Buildings, 99-105 Lord Street, Southport, PR8 1RH or
- E-mail parkingcc@sefton.gov.uk

If you have any other enquiry, please telephone 0345 140 0845

Please quote the PCN Number, the vehicle registration and your address in all contacts

Details of the Council's policy and approach to challenges can be found at www.sefton.gov.uk/parking,-roads-travel/parking/appeals or seen at the Council's offices - all cases will be considered on their individual circumstances. If you challenge this PCN within 14 days and the challenge is rejected, the Council will generally extend the period within which the reduced penalty charge may be paid.

IF THE PENALTY CHARGE IS NOT PAID OR CHALLENGED

If the penalty charge is not paid on or before the end of the 28-day period as specified on the front of this notice or successfully challenged, the Council may serve a Notice to Owner (NtO) on the owner of the vehicle requiring payment of the penalty charge. The owner can then make representations to the Council and may appeal to an independent adjudicator if those representations are rejected. The NtO will contain instructions for doing this.

The Council will consider representations received before an NtO is issued.

If you challenge this PCN but the Council issues an NtO anyway, the owner must follow the instructions on the NtO.

Further information about Civil Parking Enforcement (including PCNs and NtOs) is available online at www.patrol-uk.info or in a leaflet available from the Council.

HOW TO PAY

- **By telephone** Credit / debit card payments may be made by telephone on 0345 140 0845 (Monday - Friday 8.00am - 6.00pm) or the 24 hours/ 7 days a week automated payment line 0151 934 4697. Have vehicle details and PCN Number ready.
- **Online** at www.sefton.gov.uk. Follow links from online payments
- **By post** using the payment slip below to: Parking Services, 2nd Floor, Pavilion Buildings, 99-105 Lord Street, Southport, PR8 1RH. Cheques/postal orders made payable to "SEFTON COUNCIL" Allow 2 working days for 1st class post and 5 for 2nd class.
- **In person**

Sefton Council One Stop Shop or
324 - 342 Stanley Road
Bootle L20 3ET

Sefton Council One Stop Shop
Cambridge Arcade
Southport PR8 1DA

Open 9.00am - 5.00pm Monday - Friday